



Organisation for Joint Armament Co-operation Executive Administration

VACANCY NOTICE	
Post	A210 – LOGISTICS, SUPPORT AND ENGINEERING OFFICER
Nationality	Vacancy is only open to nationals of a COBRA Programme participating State (France and Germany).
Grade, Step, Salary	Grade A3, Step 1 We offer an excellent compensation package. Find out more on our remuneration webpage
Division	COBRA Programme Division
Section	Technical Section
Management of Staff	0
Location	Bonn, DE
Initial Contract Duration	3 years, Initial Contract Duration and Extension of Initial Contract are subject to the signature of the ProgD
Closing Date for Applications	28/07/2024
Start Date	01/11/2024
Interview Date	Week commencing on 19/08/2024

1. Background

COBRA is a multinational collaborative Programme for the In-Service Support (ISS) and Mid-Life Update (MLU) of a COunter Battery RAdar (COBRA) System for Germany and France. The COBRA Programme Division (CPD) is the Integrated Programme Team appointed for the management of the COBRA Programme, currently managing the In-Service Support Phase and Mid-Life Update.

The prime objective of the Division is to provide the required level of System Availability to the Participating States and to support them on Operations. The post holder will contribute to this objective.

2. Duties and Responsibilities

The Logistics, Support and Engineering Officer is responsible to the Programme Manager (PM) and the Technical Section Leader (TSL) for all their allocated Logistics, Support and Engineering activities.

They are in particular responsible for managing the division Logistic Engineering activities and specifically allocated projects in order to dynamically adapt and optimise COBRA support to System Availability requirements and to support Nations deployed Operations as well as System capabilities improvements.

2.1 General support

- Provide technical advice to the Programme Manager and the Technical Section Leader;
- Assist in preparation of positions and decisions of the division;
- Provide support for In-Service Support (ISS) activities;
- Provide support for Mid-Life Update (MLU) activities;
- Establish contractual requirements related to their area as required;
- Establish and maintain the Divisional instructions related to their area;
- Monitor Contractor activities and ensure the management of the allocated OCCAR Tasking Orders (OTOs);
- Provide inputs to all reports to OCCAR and Nations related to their area;
- Other duties as directed by the Programme Manager or the Technical Section Leader.

2.2 Logistic Engineering – Obsolescence Management (OM)

- Advise on overall OM aspects to the Programme Manager;
- Review and ensure implementation of CPD OM strategy;
- Establish and maintain the Obsolescence Management Plan;
- Prepare OM positions and decisions within CPD;
- Define OM contract Requirements to establish a proactive OM process;
- Support identification of Obsolescence Criticality;
- Monitor and assess Contractors OM internal Procedures and activities;
- Supervise Contractors Obsolescence Rectification activities;
- Identify, in a proactive way, the need for potential sub tasks of OM (procurement, technical events, etc.).

2.3 Logistic Engineering – Spares Management

- Advise on overall aspects of Spare & Repair activities to the Programme Manager and the Technical Section Leader;
- Responsible for the analysis and improvement of the COBRA Supply Chain;
- Management of NSPA activities (e.g. procurement and repair activities);
- Study and implement the quantification of spares within the common stock and support the Nations for the Forward stock;
- Review and optimise when required the stock settings of the common stock;
- Perform any study related to spares;
- Coordinate MES (Mutual Emergency Support) activities;
- Review and analysis of the yearly Stock Valuation;
- Assessment of COBRA Technical Reports (CTR) and share of information with NSPA in order to support the repair of the unserviceable items;
- Be a permanent member of the Configuration Control Board;
- Perform technical assessment of the Engineering Change Proposal (ECP) and liaise with Configuration Officer in order to consider the associated impacts on documentation, spares, repair procedures, etc.

2.4 Project Management (incl. engineering activities)

- Conduct the implementation of specifically assigned projects;
- Assist in the preparation of CPD internal projects positions and decisions;
- Participate in the preparation and/or update of Logistics or Engineering COBRA Division internal procedures;
- Provide support for In-Service Support (ISS) activities:
 - Define System Engineering and/or Logistics projects and contracts Requirements;
 - Support negotiations of contracts;
 - Monitor and assess contractors Logistics internal Procedures and activities;
 - Manage performance of Logistics Engineering studies/projects (incl. qualification and acceptance);
 - Manage performance of System Engineering studies/projects (incl. qualification and acceptance) in coordination with the System Engineer(s);

- Monitor Contractor activities (e.g. keep projects on schedule/performance/cost).
- Conduct and manage Logistics Engineering Analysis, in particular related to Reliability, Availability, Maintainability (RAM) parameters;
- Perform Supply Chain analysis;
- Perform Life Cycle Costs (LCC) analysis:
 - Perform LCC analysis in line with IP 22;
 - Produce a Cost Estimation Management Plan (CEMP) on a yearly basis in coordination with the Contract & Finance Officer and PMSD;
 - Perform the Recurring and Specific Cost Estimation Studies (SCES) as agreed in the CEMP on a yearly basis and submit the related documents;
 - Provide LCC analysis to Participating Sates as requested.
- Management and reporting of KPIs in the area of Logistics to meet COBRA High Level Objectives (HLOs).

3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;
- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;
- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5** The ability to use Computer and Information Technology (ICT) facilities and be able to demonstrate a good working knowledge of MS Office software.

4. Specialist knowledge and experience required for the post

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

4.1 Essential:

- ES 1** Experience/knowledge of Post-Design Services / In-Service Support activities;
- ES 2** Wide knowledge and experience in armament programmes logistics;
- ES 3** Wide knowledge and experience in obsolescence management;

ES 4 Wide knowledge and experience in project management;

ES 5 Experience of national procurement practices.

4.2 Desirable:

DS 1 Experience of multinational collaborative procurement and awareness of the logistic and support principles of the Participating Nations;

DS 2 Experience in system engineering;

DS 3 Experience in the creation and maintenance of databases;

DS 4 Familiarity with programme control tools, network scheduling techniques and reporting systems;

DS 5 Knowledge in applying programme management disciplines in a true Through Life Management sense.

5. Language Requirements

- ADVANCED level¹ of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

6. Qualifications

A higher secondary education or comparable education and/or experience in the activities directly related to the tasks prescribed is highly desirable.

7. Security Clearance

Security clearance at OCCAR Secret level is required for this post - or needs to be obtained within the first 6 months of employment.

8. Applications and Points of Contact

Applicants wishing to apply for this Post should email the completed application and supporting documentation to: vacancies@occar.int

For further information regarding this post please send your inquiry to the same email address.

¹ The language levels can be found on the OCCAR website, www.occar.int Careers / Applying.

OCCAR Privacy Statement:

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.