



Organisation for Joint Armament Co-operation Executive Administration

VACANCY NOTICE

Post	AG03 - NVC TECHNICAL PROJECT OFFICER
Nationality	Vacancy is only open to nationals of a NVC Programme participating State (Belgium and Germany).
Grade, Step, Salary	Grade A3*, Step 1 We offer an excellent compensation package. Find out more on our remuneration webpage
Division	Small Programmes Programme Division
Section	NVC
Management of Staff	0
Location	Bonn, DE
Initial Contract Duration	3 years
Closing Date for Applications	03 February 2025
Start Date	01 May 2025
Interview Date	Week commencing on 24 February 2025

1. Background

Night Vision Capability (NVC) Programme is a bilateral collaborative Programme for the procurement of NVC equipment and In-Service Support (ISS) for Belgium (BE) and Germany (DE). At this stage of the Programme, ca. 30,000 Night Vision Goggles (NVG) Sets for BE and DE and initial ISS were acquired. The Programme is preparing additional procurement for both participating states including NVG Sets, Infrared Clip-on Devices and associated ISS and other options.

OCCAR created the Small Programmes Programme Division (SP PD), which is a dynamic team that has a portfolio of Programmes that are considered as smaller OCCAR Programmes (maximum a team of five per Programme. It does not mean they are small in contract value). The Division has staff located in Bonn and Paris, noting that the current position to apply for is in Bonn. The SP PD incorporates the following programmes:

- An Anti-Submarine Torpedo Programme.

- A Programme for modern technologies in the field of Night Vision Capability (NVC). The Programme aims to increase Belgium's and Germany's night vision capabilities of dismounted soldiers and vehicle drivers. It will have a considerable scope increase in 2024-2025 with the decision for procurement of new integrated technologies in the Infrared and augmented reality vision capabilities. This is the Programme where the successful candidate for this Vacancy will be working for.
- A development Programme for airborne electronic attack technologies.
- A development Programme for an innovative Light Armoured wheeled Vehicle (LAV), under the name of VBAE (Véhicule Blindé d'Aide à l'Engagement, a Light Scout Vehicle).

Other programmes may join SP PD in the future.

2. Duties and Responsibilities

The post holder shall be responsible for the ILS/ISS, Quality/Acceptance, Configuration and Requirements Management and the Systems Engineering of the Programme and will report to the NVC Project Manager.

In particular, they will:

General Management

- Prepare general Programme and technical decisions by the PM;
- Lead Expert Working Groups as directed and delegated by the PM;
- Be the focal point for the overall Programme schedule;
- Draft and maintain all schedules related to the management of the Programme.

ILS/ISS

- Make proposals with regard to the logistics concepts, policy and processes for in-service support of the Programme and implement these as delegated by the PM;
- Develop the ILS/ISS Strategy for the Programme;
- Manage ILS/ISS activities in close coordination with the Participating States (Working Groups, Technical meetings, Progress meetings, Contractual reviews etc.);
- Chair all ILS/ISS Working Groups with industry and Participating States;
- In their area of responsibility, manage the requirements in liaison with the Participating States;
- In their area of responsibility, monitor and collect evidence of technical compliance with the technical specification as defined in the contract;
- Coordinate and monitor the acceptance for all ILS/ISS contractual deliveries;
- Coordinate and monitor industry for all ILS/ISS activities in close coordination with the Participating States;

- Monitor ISS performances;
- Maintain the Obsolescence Management Plan and monitor its application;
- Contribute to the identification, assessment and resolution of obsolescence;
- Support cost estimation activities in conjunction with Central Office, in particular assist in collection of assumptions and data from industry and Participating States;
- Be responsible for proposing and drafting Business Cases regarding future ISS activities.

Quality and Acceptance

- Monitor and implement all aspects related to quality and acceptance of Programme contract deliverables;
- Coordinate the involvement of and cooperation with national quality stakeholders and services, such as Government Quality Assurance (GQA);
- Be the primary customer requirement interface.

Configuration Management

- Draft and maintain the Configuration Management Plan and monitor its application;
- Monitor the correct application by industry of their approved configuration management plans and procedures containing all necessary data for characterising the specific configuration process and perform configuration audits as required;
- Contribute to the assessment of Engineering Change Proposals, notably with regards to impacts on ILS/ISS deliverables.

The post holder will also:

- Participate in the relevant OCCAR Communities of Practice;
- Coordinate relevant activities between industry and Participating States for what concerns their field of work.

The post holder will perform any related duties and temporary additional tasks as directed by the NVC Project Manager.

3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;
- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;

- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5** The ability to use Computer and Information Technology (ICT) facilities and be able to demonstrate a good working knowledge of MS Office software.

4. Specialist knowledge and experience required for the post

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

4.1 Essential:

- ES 1** Broad experience of working in an ILS/ISS role, with at least 2 years' experience within an integrated programme team;
- ES 2** Knowledge and experience with regard to ILS/ISS disciplines, including Material Management, Configuration Management, Maintenance Management, Supply Chain Management, Obsolescence Management and Life Cycle Cost Management;
- ES 3** Experience in an international Programme (either as part of the concerned international organisation or as national expert/representative to the Programme);
- ES 4** Proven experience of working with governmental technical and operational experts;
- ES 5** Proven experience of monitoring and implementing aspects related to quality and acceptance of contract deliverables, including coordination of Government Quality Assurance (GQA).

4.2 Desirable:

- DS 1** Knowledge in national and international defence ILS/ISS structures and organisations;
- DS 2** Project Management certifications like PMI PMP, IPMA/GPM Level C, PRINCE2 Practitioner or equivalent are highly desirable;
- DS 3** Experience in the application and implementation of ASD 1000D & 2000M, ISO 10007, DIN 62402 and other ILS/ISS related standards;
- DS 4** Knowledge of the principles of Risk Management and Quality Management Systems;

5. Language Requirements

- ADVANCED level¹ of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

6. Qualifications

A university degree in the activities directly related to the described tasks is highly desirable.

7. Security Clearance

Security clearance at OCCAR Secret level is required for this post - or needs to be obtained within the first 6 months of employment.

8. Applications and Points of Contact

Applicants wishing to apply for this Post should email the completed application and supporting documentation to: application@occar.int

For further information regarding this post please send your inquiry to the same email address.

OCCAR Privacy Statement:

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.

¹ The language levels can be found on the OCCAR website, www.occar.int Careers / Applying.