



Organisation for Joint Armament Co-operation Executive Administration

VACANCY NOTICE	
Post	A207 - SYSTEM ENGINEERING AND TECHNICAL EVENT OFFICER
Nationality	Vacancy is only open to nationals of a COBRA Programme participating State (France and Germany).
Grade, Step, Salary	Grade A3, Step 1 We offer an excellent compensation package. Find out more on our remuneration webpage
Division	COBRA Programme Division
Section	Technical Section
Management of Staff	0
Location	Bonn, DE
Initial Contract Duration	2 years, Initial Contract Duration and Extension of Initial Contract are subject to the signature of the ProgD
Closing Date for Applications	20/09/2024
Start Date	01/01/2025
Interview Date	Week commencing on 04/11/2024

1. Background

COBRA is a multinational collaborative Programme for the In-Service Support (ISS) and Mid-Life Update (MLU) of a COunter Battery RADar (COBRA) System for Germany and France. The COBRA Programme Division (CPD) is the Integrated Programme Team appointed for the management of the COBRA Programme, currently managing the In-Service Support Phase and Mid-Life Update.

The prime objective of the Division is to provide the required level of System Availability to the Participating States and to support them on Operations. The post holder will contribute to this objective.

2. Duties and Responsibilities

The prime objective of the Division is to provide the highest level of System Availability to the Participating States and to Support them on Operations. The post holder will contribute to this objective by carrying out the following duties under the management of the Technical Section Leader (TSL) and will report to the TSL. The System Engineering and Technical Event Officer is responsible to the Programme Manager (PM) for all the allocated System Engineering and Technical Event activities.

The post holder is in particular responsible for managing allocated System Engineering projects/tasks of the COBRA In-Service (IS) Phase in order to dynamically adapt and optimise COBRA support to System Availability requirements and to support Nations deployed Operations as well as System capabilities improvements.

Areas of responsibility include:

General Support

- Provide technical advice to the PM and the TSL;
- Provide support to the Logistics Officers and Quality Assurance (QA) and Configuration Management (CM) officers;
- Assistance in preparation of positions and decisions of the division;
- Provide support for In-Service Support and MLU activities;
- Establish contractual requirements related to their technical area as required;
- Monitor Contractor activities and ensure the management of the allocated OCCAR Tasking Orders (OTOs) as well as allocated MLU contracts;
- Providing inputs to all reports to OCCAR and Nations;
- Other duties as directed by the TSL and the PM.

System Engineering and Technical Events

- Performance/Instruction/Evaluation of System Engineering Studies to support Operations;
- Reviewing and technical assessment of COBRA Technical Reports (CTR) and Depot Level maintenance (DLM) Reports;
- Technical assessment of Engineering Change Proposals (ECP);
- Establish and maintain the Divisional instructions related to their area;
- Manage the Qualification, acceptance and delivery of allocated HW and SW COBRA items;
- Coordinate the GQA follow up of engineering issues with the CM/QA Manager;
- Provide assistance to the Obsolescence Manager when System Engineering activities are involved.

German specific support

- Ensure specific communication channel to the DE customer including a monthly DE report;
- Management of all additional logistic support activities for the German In-Service (IS) Organisation as requested;
- Liaison with German IS focal point and liaison with regional logistic control units.

3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;
- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;
- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5** The ability to use Computer and Information Technology (ICT) facilities and be able to demonstrate a good working knowledge of MS Office software.

4. Specialist knowledge and experience required for the post

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

4.1 Essential:

- ES 1** Proven experience and in-depth knowledge of Project Engineering / System Engineering management;
- ES 2** Proven experience in specification/qualification/acceptance processes;
- ES 3** Experience/knowledge of Mid-Life Update/In-Service Support;
- ES 4** Experience of multinational collaborative procurement and awareness of the logistic and support principles of the Participating Nations;
- ES 5** Experience of establishment of processes and associated documents.

4.2 Desirable:

- DS 1** Knowledge in applying programme management disciplines in a true Through Life Management sense in radar systems;

- DS 2** Experience in international programme management is highly desirable;
- DS 3** Experience of risk analysis and risk mitigation techniques;
- DS 4** Familiarity with programme control tools and network scheduling techniques and reporting systems.
- DS 5** Experience of technical requirements management tools.

5. Language Requirements

- ADVANCED level¹ of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

6. Qualifications

A university degree or equivalent education with several years of experience in the activities directly related to the tasks prescribed is highly desirable.

7. Security Clearance

Security clearance at OCCAR Secret level is required for this post - or needs to be obtained within the first 6 months of employment.

8. Applications and Points of Contact

Applicants wishing to apply for this Post should email the completed application and supporting documentation to: vacancies@occar.int

For further information regarding this post please send your inquiry to the same email address.

OCCAR Privacy Statement:

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.

¹ The language levels can be found on the OCCAR website, www.occar.int Careers / Applying.