



**OCCAR-EA**

**PQQ**

**(Pre-Qualification Questionnaire)**

**NVC/2024/00010**

**dated**  
**22/03/2024**

**relating to**  
**the acquisition of**

Infrared Clip-On Device (IRCOD) Sets

## **1. General Information**

### **1.1 Purpose of Questionnaire**

1.1.1 In order to evaluate an economic operator's<sup>1</sup> ability to meet the advertised requirement, OCCAR-EA asks you to complete the Pre-Qualification Questionnaire (PQQ) and submit supporting information as specified in the PQQ. The PQQ focuses on an economic operator's financial standing, technical and professional capability, capacity, consistency, and control.

### **1.2 Material Change of Control**

1.2.1 You must inform OCCAR-EA in writing if there is any material change in control, composition or membership of the economic operator, including any sub-contractors at any time during the procurement process. This may affect our decision to award a contract to you.

### **1.3 Participation in the Procurement Process**

1.3.1 In order to be considered for inclusion in the procurement process for the acquisition of Infrared Clip-on Device (IRCOD) Sets, you must express a request to participate by submission of a fully completed PQQ by no later than:

**16:00 Local Time Bonn – 30/04/2024**

1.3.2 Failure to submit the completed PQQ by the specified time and date will exclude you from the procurement process.

1.3.3 In the event that you are unable to submit a PQQ in the required timeframe, you must notify the Contracting Authority in writing no later than close of business 05/04/2024, providing full justification and an anticipated timeline of completion. It is solely at the discretion of the Contracting Authority to grant any potential extension.

1.3.4 Please be aware that products or services of an economic operator which are subject to the International Traffic of Arms Regulations (ITAR) will result in the exclusion from the procurement process.

### **1.4 Notification of PQQ Result**

1.4.1 You will be informed in writing if you have been selected by OCCAR-EA for continued participation in this procurement process. The complaints procedure set out at Annex OMP 5-B shall apply in the event of a complaint in relation to non-selection.

### **1.5 Discontinuation of the Procurement Process**

1.5.1 OCCAR-EA reserves the right to discontinue this procurement process at any time. Conducting the procurement process is not a commitment by OCCAR-EA acting as Contracting Authority in the name of and on behalf of its

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<sup>1</sup> As defined in OMP 5 (i.e. including consortiums).

Member or Participating States, to place any contract as a result of the tendering process or at a later stage.

1.6 Legal Form of Economic Operator

1.6.1 An economic operator shall be formed in accordance with the law of the State where it is located. For a consortium, this requirement shall apply to all consortium members.

The procurement process shall be limited to economic operators whose office is registered in the EU or UK. For a consortium, competitive tendering may be extended to an economic operator whose registered office is within a NATO Member State provided that at least one consortium member is within the EU or UK.

## **2. Instruction for Completion**

- 2.1 You are encouraged to read all the information provided including the contract notice, this PQQ document and available information on the OCCAR-EA website.
- 2.2 You must fully answer all of the questions in the PQQ and provide all documentation and evidence as requested. Failure to do so may disqualify you from the procurement process or lead to a lower PQQ score.
- 2.3 If a question does not apply to you, please write "N/A" and provide a justification on why you think it is not applicable.
- 2.4 All responses must be in the English language. All supporting documentation must also be in the English language.
- 2.5 Your PQQ response must be received by OCCAR-EA in the following formats:
  - a) One (1) hard copy paper version signed; and
  - b) Three (3) electronic versions (MS-Office 2021 compatible) in native file format and PDF on CD-ROM.
- 2.6 Your PQQ response must be signed by persons with the necessary level of authority.
- 2.7 Your PQQ response shall be double enveloped and submitted as follows:
  - a) The inner envelope containing the documentations shall bear the following caveat:

**Not to be opened by the internal mail department**

**Reference: NVC/2024/00010**

**Attention of: SP CO**

The inner envelope shall not bear any reference to the originator, must be sealed and placed into an outer envelope.

- b) The outer envelope shall not bear any reference to this Programme and be addressed to:

**SP PD  
OCCAR-EA  
Godesberger Allee 150-154  
D-53175 Bonn**

- 2.8 You may submit questions for clarification. Answers to questions will be shared by OCCAR-EA with all economic operators. All questions must be submitted to OCCAR-EA no later than close of business 03/04/2024. OCCAR-EA will aim to answer all questions by 12/04/2024, allowing sufficient time to reflect the answers into the PQQ responses, if required.
- 2.9 After PQQ receipt, OCCAR-EA may seek clarifications from economic operators on their PQQ response. Economic operators should respond within the timeframe

specified in the clarification request.

#### 2.10 Security requirements

Economic operators are informed that the performance of the contract will involve handling of unclassified sensitive information. Such information shall be handled according to OMP 12 and obey the instructions on security from OCCAR. The ITT will identify any specific security clearance requirements.

Economic operators are invited to consult and acknowledge the following documents on the OCCAR-EA website:

- OMP 11 "Security Regulations";
- OMP 12 "Handling of Unclassified Sensitive Information".

### 3. Pre-Qualification Questionnaire

#### Section 1: Company Details

<p>Full name of the economic operator(s) expressing an interest (single company or consortium)</p>	<p>Where the candidate is a consortium, the responses and documentary evidence/supporting information need to be provided in respect of all consortium members.</p>	
<p><b>1.1 Organisation Details</b></p>		
<p><b>1.1.1 Registered office</b></p>	<p>Company address</p>	
	<p>Company registration number</p>	
	<p>VAT registration number</p>	
	<p>Please provide the country of Registration</p>	
	<p>Name and registration address of parent company, if applicable.</p>	
	<p>Please provide the country of registration of the parent company.</p>	
	<p>If your company is a subsidiary of a group, please provide the organisational and governance structure.</p> <p>Please provide the country of registration of the group.</p>	
<p><b>1.1.2 Type of organisation</b></p>	<p>i) a public limited company? ii) a limited company? iii) a limited liability partnership? iii) other partnership? iv) sole trader?</p>	<p><input type="checkbox"/> Yes/No <input type="checkbox"/> <input type="checkbox"/> Yes/No <input type="checkbox"/> <input type="checkbox"/> Yes/No <input type="checkbox"/> <input type="checkbox"/> Yes/No <input type="checkbox"/> <input type="checkbox"/> Yes/No <input type="checkbox"/> <input type="checkbox"/> Yes/No <input type="checkbox"/></p>

	v) other (please specify)?	
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**1.2 Contact details for enquiries about this PQQ**

Name and Position	
Address	
Post Code	
Country	
Phone	
Mobile	
E-Mail	

## **Stage 1: Statement Relating To Good Standing**

I confirm, to the best of my knowledge and belief, that [*insert your company's name*] including its directors or any other person who has powers of representation, decision or control of [*insert your company's name*] is not subject to OMP 5 article 5.2.1.6.1, as such:

- is not bankrupt or being wound up, where its affairs are being administered by a court, where it has entered into an arrangement with creditors, where it has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;
- is not subject to proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by a court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;
- has not been convicted by a judgment which has the force of "res judicata" in accordance with the legal provisions of the country of any offence concerning its professional conduct;
- has not been guilty of grave professional misconduct proven by any means which the Contracting Authority can supply;
- possesses the reliability necessary to exclude risks to the security of the OCCAR Member States;
- has fulfilled all obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which it is established or with those of the country of the Contracting Authority/entity;
- has fulfilled all obligations relating to the payment of taxes in accordance with the legal provisions of the country in which it is established or with those of the country of the Contracting Authority.

I further declare that [*insert your company's name*] or its directors or any other person who has powers of representation, decision or control of the named organisation is not subject to OMP 5 article 5.2.1.6.2, as such:

- has not been the subject of a conviction by final judgment, for one or more of the reasons listed below:
  - (1) Participation in a criminal organisation;
  - (2) Bribery and Corruption;
  - (3) Fraud;
  - (4) Terrorist offences or offences linked to terrorist activities;
  - (5) Money laundering and terrorist financing;
  - (6) Child labour and other forms of trafficking in human beings.
- has not been in breach of obligations relating to the payment of taxes or social security contributions and where this has been established by a judicial or administrative decision, having final and binding effect, in accordance with the legal provisions of the country in



which it is established or, with those of a Participating State (as detailed in the Contract Notice).

I confirm that to the best of my knowledge my declaration is correct. I understand that the Contracting Authority will use the information in the selection process to assess my organisation's suitability to be invited to participate further in this procurement, and I am signing on behalf of my organisation. I understand that the Contracting Authority may reject my submission if there is a failure to provide a declaration or if I provide false or misleading information.

<b>Organisation's name</b>	
<b>Signature (By Director of the Organisation or equivalent)</b>	
<b>Name</b>	
<b>Position</b>	
<b>Date</b>	

## **Stage 2: Selection Criteria**

PQQ submissions that have passed Stage 1 will then be assessed in detail to determine whether the economic operator has the economic and financial standing, and the technical capability and capacity to undertake this requirement.

### 3.1 Economic and Financial Standing

#### 3.1.1 Insurance

<p>Where the candidate is a consortium, the responses and documentary evidence/supporting information need to be provided in respect of all consortium members.</p>	
<p>Please provide information for product liability and employee liability insurance you may hold.</p> <p>Where insurance is required through national legislation (e.g. "Gesetzliche Unfallversicherung" in Germany), please state so in your response.</p> <p>Please provide information for any other business insurance you may hold and that may be relevant to this requirement.</p> <p>The assessment criteria are detailed in section 3.2.1.</p>	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"><li>▪ Copy of all relevant insurance certificate.</li><li>▪ Statement about insurances required through national legislation.</li></ul>

#### 3.1.2 Financial Standing

<p>Where the candidate is a consortium, the responses and documentary evidence/supporting information need to be provided in respect of all consortium members.</p>	
<p>Please provide the audited accounts of the last three years. Where audited accounts are not yet available for 2023, the accounts for 2022, 2021 and 2020 are required.</p> <p>No conversion of financial statements is required.</p> <p>The assessment criteria are detailed in section 3.2.2.</p>	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"><li>▪ audited accounts of the last three years (resp. 2022, 2021, 2020) including profit and loss account, balance sheet, and the cash flow statement (also referred to as income statement and statement of financial position under IFRS).</li><li>▪ Where the economic operator does not need to have their accounts audited this would be acceptable. Please provide the information with a</li></ul>

	<p>statement that confirms why the accounts are not audited.</p> <ul style="list-style-type: none"> <li>▪ The economic operator can submit a letter of guarantee from a third party (e.g. consortium prime, bank), OCCAR-EA reserves the right to request the audited accounts for the third party from the operator, which must then be submitted within two days.</li> </ul>
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### 3.1.3 Work Share

<p>Where the candidate is a consortium, the responses and documentary evidence/supporting information need to be provided in respect of all consortium members.</p>	
<p>The candidate shall include supplier(s) and/or subcontractor(s) from the Programme Participating State Belgium beside supplier(s) and/or subcontractor(s) from other countries for the production and/or In-Service Support of the IRCOD.</p> <p>The candidate should include supplier(s) and/or subcontractor(s) from the Programme Participating State Germany beside supplier(s) and/or subcontractor(s) from other countries for the production and/or In-Service Support of the IRCOD.</p> <p>The assessment criteria are detailed in section 3.2.3.</p>	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"> <li>▪ E.g. provide signed agreements of suppliers and/or subcontractors from Programme Participating States you involve into the production and/or In-Service Support of the IRCOD. The provided evidence shall contain a detailed explanation and work breakdown of the service, or high value items the suppliers and/or subcontractors provide.</li> <li>▪ Please provide assumed percentage numbers for the total value of services and or high value items of Belgian and/or German suppliers and/or subcontractors.</li> </ul>

Please be aware of the Global Balance (OMP 1 and OMP 5). The potential Tenderer may be required to transfer of technology and know-how to experienced Belgian companies to perform the assembly, integration and test of the IRCOD, and/or by providing ISS through these Belgian companies for the IRCOD after delivery.

## 3.2 Economic and Financial Standing - Assessment Criteria

### 3.2.1 Insurance – Assessment Criteria

Provision of the required insurance certificates and related documents will be rated 'PASS'.

Non-provision of the required insurance certificates and related documents will be rated 'FAIL'.

### 3.2.2 Financial Standing – Assessment Criteria

OCCAR-EA will undertake a financial appraisal using the information provided by the economic operator.

OCCAR-EA reserves the right to carry out further financial checks on the economic operators who have been trading for less than three (3) years to satisfy itself of economic operator's economic and financial standing and its capability in meeting the financial obligations anticipated under the contract. The additional checks may consider bank balances, overdrafts etc.

The checks cover seven factors which are grouped into three management areas:

#### a) Profit Management

- (i) Gross Profit Margin: Measures the the profit of an economic operator. The whole portfolio of the economic operator will be taken into account. It is calculated:

$$\frac{\text{Gross Profit} \times 100}{\text{Sales Revenue}}$$

Calculate the Gross Profit Margin for each economic operator for all three years.

For each of the years, the average Gross Profit Margin is calculated.

- (ii) Return on Assets: Measures how efficient an economic operator's management is generating profit from their total assets, it is calculated. It is calculated:

$$\frac{\text{Net Income}}{\text{Total Assets}}$$

Calculate the Return on Assets for all economic operators over the three-year periods.

For each of the years, the average Return on Assets is calculated.

#### b) Asset Management

- (iii) Days Payable Outstanding: Measures how long it takes an economic operator to pay its bills and invoices. It is calculated:

$$\frac{\text{Accounts Payable}}{\text{Costs of Sales}} \times 365$$

Calculate the Days Payable Outstanding for all economic operators over the three-year periods.

For each of the years, the average Days Payable Outstanding is calculated.

- (iv) Asset Turnover Ratio: Measures how effectively an economic operator is using its assets to generate sales. It is calculated:

$$\frac{\text{Net Sales}}{\text{Average Total Asset}}$$

Calculate the Asset Turnover Ratio for all economic operators over the three-year period.

For each of the years the average Asset Turnover Ratio is calculated.

c) Funding Management

- (v) Debt Ratio: Measures the percentage of an economic operator's assets that are provided via debt. It is calculated:

$$\frac{\text{Total Liabilities}}{\text{Total Assets}}$$

Calculate the Debt Ratio for all economic operators over the three-year period.

For each of the years, the average Debt Ratio is calculated.

3.2.2.1 Financial Health Score

OCCAR-EA will perform comparisons of the ratios year-on-year for each economic operator and with the average ratios of all economic operators submitting (**industry average**) to this PQQ and who completed Stage 1 successfully.

The results will be weighted according to the following table:

<b>Profit Management</b>		<b>35</b>
	Gross Profit Margin	20
	Return on Asset	15
<b>Asset Management</b>		<b>40</b>
	Days Payable Outstanding	20
	Asset Turnover Ratio	20
<b>Funding Management</b>		<b>25</b>
	Debt Ratio	25

The result of this approach is the health score which measures on a scale from 0 to 100.

3.2.2.1.1 Health Score – Gross Profit Margin

Are the margins consistent over the three years?

Is the margin of the economic operator close to the calculated industry average?

Health Score	Rating	Descriptor
20	Good	Increase in profit and better than the industry average (> 10%).
18		Decrease in profit and better than the industry average (> 10%).
16		Increase of profit and slightly better than industry average (up to 10%).
14		Decrease in profit and slightly better than the industry average (up to 10%).
12	Moderate	Increase of profit and slightly worse than industry average (up to 10%).
10		Decrease in profit and slightly worse than the industry average (up to 10%).
8		Increase of profit and worse than industry average (> 10% up to 25%).
6		Decrease in profit and worse than the industry average (> 10% up to 25%).
4	Caution	Increase of profit and significantly worse than industry average (> 25%).
2		Decrease of profit and significantly worse than industry average (> 25%).
0	Extreme Caution	Gross Profit Margin is negative.

### 3.2.2.1.2 Health Score – Return on Assets

Is the Return on Assets a positive number over the years?

Is the Return on Assets close to the calculated industry average?

Health Score	Rating	Descriptor
15	Good	Positive ratio, increase over the period examined, above the industry average (> 15%)
14		Reduction of Return on Assets, decrease over the period examined, above the industry average (> 15%)
13		Positive ratio, increase over the period examined, slightly above industry average (up to 15%)
12		Reduction of Return on Assets over the period examined and slightly above the industry average (up to 15%)
10	Moderate	Positive Return on Assets over the period examined and slightly below industry average (up to 15%)
9		Reduction of Return on Assets over the period examined and slightly below industry average (up to 15%)

8		Positive Return on Assets over the period examined and below industry average (> 15 % up to 35%)
7		Reduction of Return on Assets over the period examined and below industry average (> 15 % up to 35%)
4	Caution	Positive Return on Assets over the period examined and significantly below industry average (> 35%)
2		Reduction of Return on Assets over the period examined and significantly below industry average (> 35%)
0	Extreme Caution	Return on Assets is negative for all years and significantly below industry average (> 50%)

### 3.2.2.1.3 Health Score – Days Payable Outstanding

Are the numbers of days the economic operator takes to pay its creditors stable over the years?

How are the number of days compared to the industry average?

Health Score	Rating	Descriptor
20	Good	Decrease of number of days, better than industry average (above 20%)
18		Increase of number of days, better than industry average (above 20%)
16		Decrease of number of days, slightly better than industry average (no more than 20%)
14		Increase of number of days, slightly better than industry average (no more than 20%)
12	Moderate	Decrease of number of days, slightly worse than industry average (no more than 20%)
10		Increase of number of days, slightly worse than industry average (no more than 20%)
8		Decrease of number of days, worse than industry average (up to 30%)
6		Increase of number of days, worse than industry average (up to 30%)
4	Caution	Decrease of number of days, worse than industry average (>30%)
2		Increase of number of days, worse than industry average (>30%)
0	Extreme Caution	Number of days twice as much as industry average

### 3.2.2.1.4 Health Score – Asset Turnover Ratio

Is the ratio over 1 or below 1?

Is the ratio close to the industry average?

Health Score	Rating	Descriptor
20	Good	Number is higher than 1, improved, above industry average (> 10%)
18		Number is higher than 1, decreased, above industry average (> 10%)
16		Number is higher than 1, improved, slightly above industry average (up to 10%)
14		Number is higher than 1, decreased, slightly above industry average (up to 10%)
12	Moderate	Number is close to 1, continuous improvement, slightly below industry average (up to 10%)
10		Number is close to 1, continuous decrease, slightly below industry average (up to 10%)
8		Number is below 1, continuous improvement, below industry average (10% to 25%)
6		Number is below 1, continuous decrease, below industry average (10% to 25%)
4	Caution	Number is below 1, continuous improvement, below industry (> 25% to 50%) average
2		Number below 1 and reducing, below industry (> 25% to 50%) average
0	Extreme Caution	Number is below 1 and significantly below industry average (> 50%)

### 3.2.2.1.5 Health Score – Debt Ratio

Has the ratio increased or decreased over the years?

Is the ratio industry average, higher or below?

Health Score	Rating	Descriptor
25	Good	Debt ratio less than 30%, decreased over the years, better than industry average
23		Debt ratio less than 30%, increased over the years, better than industry average
21		Debt ratio less than 35% but more than 30%, decreased over the years, close to industry average
19		Debt ratio less than 35% but more than 30%, increased over the years, close to industry average



17	Moderate	Debt ratio is less than 45% but more than 35%, decreased over the years, close to industry average
15		Debt ratio is less than 45% but more than 35%, increased over the years, close to industry average
13		Debt ratio is less than 45% but more than 35%, decreased over the years, worse than industry average
11		Debt ratio is less than 45% but more than 35%, increased over the years, worse than industry average
9		Debt ratio is less than 55% but more than 45%, decreased over the years, worse than industry average
7		Debt ratio is less than 55% but more than 45%, increased over the years, worse than industry average
5	Caution	Debt ratio is less than 65% but more than 55%, decreased over the years, worse than industry average
3		Debt ratio is less than 65% but more than 55%, increased over the years, worse than industry average
0	Extreme Caution	Debt ratio is higher than 65% and increasing year on year, significantly worse than industry average

### 3.2.2.2 Rating of the Health Score

The overall financial health score is translated into a rating as shown in the following table:

Health Score	Rating
50 - 100	Good
25 - 49	Moderate
15 - 24	Caution
0 - 14	Extreme Caution

### 3.2.2.3 Result of the Financial Standing Assessment

**Acceptable** – the economic operator’s economic and financial standing indicates a reasonable likelihood that it is capable of meeting the financial obligations anticipated under the contract. If the economic operator has achieved a rating of Good, Moderate or Caution, they will be considered to have provided an acceptable response (**‘PASS’**).

**Unacceptable** – the economic operator’s economic and financial standing indicates that a significant risk exists in terms of its capability of meeting the financial obligations under the contract. If the economic operator has achieved a rating of Extreme Caution, they will be considered to have provided an unacceptable response (**FAIL**).

### 3.2.3 Work Share – Assessment criteria

The work share percentages of Belgium and Germany provided by the economic operator will be rated individually per Nation according to the following table:

<b>Work Share Belgium</b>	<b>Work Share Germany</b>	<b>Classification</b>
0% to 9.9%	n/a	UNACCEPTABLE – the response and the evidence provided do not meet the requirement and/or are non-existent and/or there is a major failure to properly address the area in question.
10% to 14.9%	n/a	POOR – the response and the evidence are deficient in a number of areas and meet only a very few of the requirements.
15% to 19.9%	0% to 3.9%	SATISFACTORY – the response and the evidence meet most of the requirements but not all.
20% to 24.9%	4% to 9.9%	GOOD – the response and the evidence meet all of the requirements.
above 25%	above 10%	EXCELLENT – the response and the evidence comprehensively both meet and exceed the requirements.

#### 3.2.3.1 Result of the Work Share Assessment

**Acceptable** - The economic operator's work share in the Programme Participating States (PPS) will be considered to have provided an acceptable response ('**PASS**') if a rating of SATISFACTORY, GOOD or EXCELLENT for Belgium is achieved. In case the economic operator can achieve 'PASS' for Germany it is considered as additional achievement in the assessment (if the percentage > 0%).

**Unacceptable** - The economic operator's work share in Belgium will be considered to have provided an unacceptable response ('**FAIL**') if a rating of UNACCEPTABLE or POOR is achieved (not applicable for Germany).

#### 3.2.4 Result of the Economic and Financial Standing Assessment

To achieve an overall acceptable rating for Economic and Financial Standing, economic operators must achieve an acceptable rating for Insurance, Financial Standing and Work Share. An overall acceptable rating will be a PASS.

An overall unacceptable rating will be a FAIL and the economic operator's PQQ response will not be evaluated further.

### 3.3 Technical Capability and Capacity

Where the candidate is a consortium, the responses and documentary evidence/supporting information need to be provided in respect of all consortium members. The consortium as economic operator has to achieve 'PASS', not every member of the consortium is required to achieve 'PASS' on its own.

The assessment criteria for the following requirements are detailed in section 3.4.

<b>Capability (10%)</b>	
Please provide evidence that you have legal access to the firmware of the thermal imaging module and that you have the experts to adopt the firmware of the thermal imaging module to the requirements of your thermal imaging devices and products.	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"> <li>▪ E.g. license agreements, a list of employed specialists (names not needed) and their expertise in modifying the firmware of thermal imaging modules.</li> </ul>
Please provide evidence of existing specialist staff in the area of development and production of augmented reality software applications and devices.	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"> <li>▪ E.g. a list of employed specialists (names not needed) in the area of development and production and their expertise in the field of augmented reality software applications and devices.</li> </ul>
Please provide evidence of your succession planning and recruitment process for specialist staff in the area of development and production of augmented reality software applications and devices.	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"> <li>▪ E.g. the plan or process description of your succession plan and recruitment process.</li> </ul>
<b>Capacity (40%)</b>	
Please provide evidence that you have delivered head mounted devices to enhance the vision of its users.	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"> <li>▪ E.g. a list of contracts with major deliveries to provide such devices in the past three years including their duration, contract numbers and delivery numbers.</li> </ul>
Please provide evidence of the economic operator's production and maintenance facilities including location, size, tooling and test equipment.	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"> <li>▪ E.g. a company profile that includes the required key points.</li> </ul>
Please provide evidence of the duration of contracts that delivered in-service support (spares provisioning and maintenance, documentation, training, etc.) of optic and optronic devices to customers.	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"> <li>▪ E.g. a list of contracts to provide such services in the past three years including their duration, contract numbers and descriptions of the provided services (spares provisioning, maintenance, etc.), ILS plans etc..</li> </ul>

<b>Consistency (20%)</b>	
Please provide technical files for an IRCOD equivalent product in your product portfolio. The files have to include details on dimensions, weight (incl. batteries), resolution, MRTD of the IR-sensor as a minimum.	<b>Documentary evidence/supporting information to be provided:</b> <ul style="list-style-type: none"> <li>▪ E.g. technical files, data sheets, product description, manuals etc.</li> </ul>
Please provide evidence that your company possesses the intellectual property rights to the products currently available.	<b>Documentary evidence/supporting information to be provided:</b> <ul style="list-style-type: none"> <li>▪ E.g. patents, trademarks, registered utility model, registered design, registered pattern.</li> </ul>
<b>Control (30%)</b>	
Please provide evidence of ISO 9001:2015 certification accredited by an EU or OCCAR Member State recognised accreditation body.	<b>Documentary evidence/supporting information to be provided:</b> <ul style="list-style-type: none"> <li>▪ E.g. copy of ISO 9001:2015 certificate and the last audit report of a recognised accreditation body.</li> </ul>
Please provide evidence of your procurement processes, including your supply chain management. The information has to include full visibility of your sub-contractors and sub-contracting process and of the location of the activities to be performed.	<b>Documentary evidence/supporting information to be provided:</b> <ul style="list-style-type: none"> <li>▪ E.g. process description of the procurement process of the economic operator including supply chain management, sub-contractors, subcontracting process, locations and so on.</li> </ul>
Please provide evidence where you have worked with a third-party supplier mandated by your customer.	<b>Documentary evidence/supporting information to be provided:</b> <ul style="list-style-type: none"> <li>▪ E.g. confirmation letter by the third-party supplier mandated by your customer. This shall include the duration of the contract.</li> </ul>
Please confirm that your products are free of International Traffic of Arms Regulations (ITAR).	<b>Documentary evidence/supporting information to be provided:</b> <ul style="list-style-type: none"> <li>▪ E.g. statement about the status of ITAR in regard of your product.</li> </ul>
Please provide details of any export control regulations (other than ITAR) that may apply to your product / services (e.g. End User Certificate).	<b>Documentary evidence/supporting information to be provided:</b> <ul style="list-style-type: none"> <li>▪ E.g. statement about applicable export control restrictions (national, USA, other) of your product.</li> </ul>

Please provide information if the whole product or major/critical components (e.g. thermal module, augmented reality software/application) originate from or are manufactured in the Russian Federation or People's Republic of China.	<p><b>Documentary evidence/supporting information to be provided:</b></p> <ul style="list-style-type: none"> <li>▪ Statement about the origin of the product and its major/critical components.</li> </ul>
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### 3.4 Technical Capability and Capacity - Assessment Criteria

The evaluation will be based on the confidence level that the provided evidence will provide to OCCAR-EA. The following scoring system will be used for evaluating the technical capability, capacity, consistency and control:

Score	Classification
0	UNACCEPTABLE – the response and the evidence provided do not meet the requirement and/or are non-existent and/or there is a major failure to properly address the area in question.
1	POOR – the response and the evidence are deficient in a number of areas and meet only a very few of the requirements.
2	FAIR – the response and the evidence are deficient in that the level of detail, information or evidence required only meet some of the requirements.
3	SATISFACTORY – the response and the evidence meet most of the requirements but not all.
4	GOOD – the response and the evidence meet all of the requirements.
5	EXCELLENT – the response and the evidence comprehensively both meet and exceed the requirements.

A minimum threshold score of 3 (three) out of 5 (five) must be achieved for each criterion. The scores for each technical and professional section will be added up and then multiplied by the weighting for that section. Following this, the total sum of the weighted score will be calculated to give an overall score.

Note that the criterion 'Control' will be assessed as 'FAIL' (score 0) if the economic operator's product or major/critical components originate from or are manufactured in the Russian Federation or the People's Republic of China.

Products or services that are subject to ITAR will be assessed for the criterion 'Control' as 'FAIL' (score 0).

### 3.5 Final Result

If the economic operator has fully completed the PQQ documentation and achieved an acceptable scoring ('PASS') for all PASS/FAIL criteria, the Contracting Authority may consider the economic operator in the following Invitation To Tender (ITT).

In case of more than five economic operators having fully completed the PQQ documentation and having achieved an acceptable scoring ('PASS') for all PASS/FAIL criteria, the Contracting Authority will issue an ITT only to those five economic operators scoring highest.

### 3.6 Attachments

<b>Annex</b>	<b>Description</b>
A	Evaluation Sheet

Title / Criteria		Information to be provided by each economic operator/ each member of a consortium	Weighting
<b>Section 1: Company Details</b>			
Completed Section 1			Information Only
<b>Stage 1: Statement Relating To Good Standing</b>			
	Statement Relating To Good Standing	Please submit the signed Statement of Good Standing	PASS / FAIL
<b>Where the Contracting Authority finds evidence to the contrary of the signed statement, this will lead to immediate exclusion from the procurement process.</b>			
<b>Stage 2: Selection Criteria</b>			
<b>1.1 Economic and Financial Standing</b>			
1.2.1	Insurance	Please submit certificates of cover for employee liability, product liability insurance and any other business insurance that may be relevant to this requirement.	PASS / FAIL
1.2.2	Financial Standing	Please submit the audited accounts for the last three years including resp. for the years 2022, 2021, 2020 Profit and Loss Account, Balance Sheet and Cash flow Statement	PASS / FAIL
1.2.3	Work Share	Please submit the signed agreements and percentage numbers of high value items and/or services of suppliers and/or subcontractors in the PPS.	Belgium PASS / FAIL  Germany PASS / N/A
<b>1.3 Technical Capability and Capacity</b>			
1.4	Capability	Please provide evidence that will demonstrate your company's capability to meet the requirement.	10%
1.4	Capacity	Please provide evidence that will demonstrate your company's capacity to meet the requirement.	40%



1.4	Consistency	Please provide evidence that will demonstrate your company's ability to provide a consistent level of quality and services.	20%
1.4	Control	Please provide evidence that will demonstrate your company's ability to manage and control processes.	30%